



St Francis' School Out of Hours Club  
 St Francis' Catholic Primary School  
 Station Road  
 Nailsea  
 BS48 4PD  
 Out of Hours Club ☎ 01275 855373

Out of Hours Club e-mail: [outofhours.childcare@stfrancispri.org](mailto:outofhours.childcare@stfrancispri.org)

**AFTER SCHOOL CLUB  
 REGULAR SESSIONS BOOKING FORM  
 3.15pm - 6.00pm**

Date of request

**Pupil details**

Name of Child (ren)	Year Group

Has any child in the family attended the Out of Hours Club previously in this academic year?

YES	NO
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*Please note an annual registration fee of £15.00 per annum per family will be charged in term one of each academic year, or upon joining the club within an academic year. This will be added to your first invoice in the academic year*

Has a registration form been returned to the Out of Hours Club prior to child attending their first session?

YES	NO
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*Children will not be able to attend the Out of Hours Club unless a registration has been completed which accepts the Policy, terms and conditions of the Out of Hours Club and provides contact details in the event of an emergency.*

**REGULAR WEEKLY Session(s) requested**

DAY	✓
MONDAY	
TUESDAY	
WEDNESDAY	
THURSDAY	
FRIDAY	

**Payment details**

Please confirm details of the method of payment to be used, if ASC place offered

Method of pay:

Childcare Vouchers	Parent Pay
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*please tick as appropriate*

If paying with Childcare Vouchers please provide details of the Childcare Voucher Company in the box below

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

PLEASE PRINT NAME \_\_\_\_\_

**PLEASE NOTE: PAYMENT FOR SESSIONS IS DUE WITHIN 14 DAYS OF INVOICE DATE**

**OFFICE USE ONLY:**

Sessions confirmed:

Day		No of places
DAY	✓	
MONDAY		
TUESDAY		
WEDNESDAY		
THURSDAY		
FRIDAY		

**To be completed by Out of Hours Club**

Date places confirmed:

Agreed start date :

**To be completed by Finance Dept**

Date form received

First invoice raised:

Invoice Number

Date


**OFSTED NO: 109239**